

Hardware Request

Request Summary

Requestor: test@test.com
Event Name: nn
City/State: nn, AR
Country: usa
Hardware Delivery: 11/11/2002
Hardware Return: 12/1/2002
Follow Up: 10/23/2002
10:00 am pdt

WinGear.NET Partners

Logo

Logo

Hardware Requested	Quantity	30-Day Rental Estimates *	Win.Gear.NET Daily Cost **
Handheld – Handheld PPC Bluetooth	80	\$12,000	\$8,400
Handheld – Pocket PC Sleeve	20	\$1,000	\$1,680
Total	100	\$13,000	\$10,080

* "30-Day Estimate" based on an average of industry standard rates.

** WinGear.NET daily rate will match competitive "30-Day Rental Estimate" for first 30 days.

NOTE: Orders over 30 days will be calculated on a daily rate based on quantity and equipment requested. See Terms and Conditions for details.

Additional Comments:



Yes



No

Are you interested in trading the rental cost value
for an event sponsorship?

Back

Submit

FIG. 3

Hardware Request

Thank you test@test.com for your request,

My Requests

One of our order request-specialist will contact you at the time you specified on your order form. If the time you have expressed is booked we will promptly notify you to reschedule the interview. Please make note that the interview process may take up to 30 minutes.

Logo

Your request is for equipment only.

WinGear.NET Partners

Additional Value-Add Services (through WinGear.NET Partners) are available to combine with your hardware request.

Logo

- On-Site Event Equipment Tear-down, Inventory and Removal
- Internet & Networking/Connectivity
- Extended on-Site Hardware Support
- Extended On-Site Software/Imaging Technical Support
- On-Site Event Hardware/Software Test
- On-Site Event Shipping and Receiving
- Local to Redmond/Seattle and South Seattle Shipping
- Software Pre-Loading/Imaging

If you are interested in a FREE QUOTE for any of the above services, please email us at FreeQuotes@WinGear.NET

The following identification number has been assigned to your request:

RequestID: #265

Please retain this ID for your records.

Warmly,
The WinGear.NET team

FIG. 4

Hardware Request



Contact WinGear.NET about this request.

My Requests

Request Details (ID #265)

Request Status: 0 Pending

Request Type: Event Request

Requestor: test@test.com

Event Name: nn

City/State/Postal: nn, AR

Country: usa

Hardware Acquisition: 11/11/2002

Hardware Return: 12/1/2002

Follow up: 10/23/2002
10:00 am pdt

WinGear.NET Partners

Logo

Logo

Keynote Branding Inclusion:

- Partner Logo on rotating slide during walk-in to keynote
- Factoids/Logo on screen during General Session/Keynote walk-in
- Two Partner video clips during General Session/Keynote walk-ins (subject to event owner approval)

Event Guide Branding Inclusion:

- Logo on Conference Guide inside cover
- Logo on partner page in Conference Guide with 100 word description/positioning
- Partner logo in the exhibit hall guide with company description
- Booth highlighted on the exhibit hall map

Monitor Branding Inclusion:

- Logo exposure on the housekeeping monitors
- Partner Logo on the front splash screen of the Communications Network/Internet Kiosk/Cyber Café
- Partner Logo, description, and link from the Sponsor Page of the Communications Network/Internet Kiosk/Cyber Café

Event On-Line Advertising:

- Partner Logo placed prominently on event home page
- Partner logo links to individual Partner page (content provided by Partner)

Event Direct Mail Advertising Branding Inclusion:

- Logo on Direct Mail piece (if signed by cutoff date)

Event Public Relations/Press Inclusion:

FIG. 5A

Keynote Branding Inclusion:

- Partner Logo on rotating slide during walk-in to keynote
- Factoids/Logo on screen during General Session/Keynote walk-in
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Event Direct Mail Advertising Branding Inclusion:

- Logo on Direct Mail piece (if signed by cutoff date)

Event Public Relations/Press Inclusion:

- Program Press Release inclusion/mention
- Inclusion in official conference press kit

Event Exhibit Hall Branding Inclusion:

- Booth packages- carpeting, electricity, wastebaskets, cleaning, 6 IP addresses
- Customer lead retrieval system provided

Event Registration:

- Complimentary conference passes
- Sponsor specific registration contact with registration company

Event Collateral Inclusion:

- Opportunity to include an item in registration kit (1 page 8.5 X 11 or CD-ROM) 20mb file on the attendee conference CD-ROM/sleeve or DVD (subject to event owner approval)
- Sponsor logo on the Microsoft event CD-ROM/sleeve or DVD cover

Event Banner Branding Inclusion:

- Sponsor logo on specific Microsoft Event conference banners

FIG. 5B

<ul style="list-style-type: none"> ➤ Logo on Direct Mail piece (if signed by cutoff date) 			
Event Public Relations/Press Inclusion:			
<ul style="list-style-type: none"> ➤ Program Press Release inclusion/mention ➤ Inclusion in official conference press kit 			
Event Exhibit Hall Branding Inclusion:			
<ul style="list-style-type: none"> ➤ Booth packages-carpeting, electricity, wastebaskets, cleaning, 6 IP addresses ➤ Customer lead retrieval system provided 			
Event Registration:			
<ul style="list-style-type: none"> ➤ Complimentary Conference Passes ➤ Sponsor specific registration contact with registration company 			
Event Collateral Inclusion:			
<ul style="list-style-type: none"> ➤ Opportunity to include an item in registration kit (1 page 8.5 X 11 or CD-ROM) ➤ 20mb file on the attendee conference CD-ROM/sleeve or DVD (subject to event owner approval) ➤ Sponsor logo on the Microsoft event CD-ROM/sleeve or DVD cover 			
Event Banner Branding Inclusion			
<ul style="list-style-type: none"> ➤ Sponsor logo on specific Microsoft Event conference banners ➤ Logo on individual sponsor banner 			
Event Other Opportunities:			
<ul style="list-style-type: none"> ➤ Opportunity for sponsor hosted ancillary event 			
Event Post Conference Marketing Opportunities:			
<ul style="list-style-type: none"> ➤ Blind usage of attendee database 			
Hardware Requested	Quantity	30-Day Rental Estimate *	WinGear.NET Daily Cost **
Handheld – Handheld PPC Bluetooth	80	\$12,000	\$8,400
Handheld – Pocket PC Sleeve	20	\$1,000	\$1,680
Total	100	\$13,000	\$10,080
Total After Sponsorship Trade			\$0
<p>* "30-Day Rental Estimate" based on an average of industry standard rates.</p> <p>** WinGear.NET daily rate will match competitive "30-Day Rental Estimate" for first 30 days.</p> <p>NOTE: Orders over 30 days will be calculated on a daily rate based on quantity and equipment requested. See Terms and Conditions for details.</p>			

FIG. 5C

Hardware Requests

Hardware Requests for test@test.com

Below is a list of your most recent WinGear.Net hardware requests.

ID#	Date	Event	Status
265	11/11/2002	nn	0 Pending

My Requests

WinGear.NET Partners

Logo

Logo

Logo

FIG. 6

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Hardware Request

Your Technical Support Estimate is ready for review. Please click the "Sign Estimate" button below, read the Technical Support Estimate, and agree to the terms by providing your digital signature at the bottom of the form.

**Sign Estimate**

My Requests

Contact WinGear.NET about the request.

Request Details (ID #265)**Request Status:** 0 Pending**Request Type:** Event Request**Requestor:** test@test.com**Event Name:** nn**City/State/Postal:** nn, AR**Country:** usa**Hardware Acquisition:** 11/11/2002**Hardware Returns:** 12/1/2002**Follow Up:** 10/23/2002

10:00 am pdt

WinGear.NET Partners

Logo

Logo

Shipping:**Item Arrival Date:** 10/24/2002**Special Packaging:** Original**Destination Name:** Microsoft**Destination Address 1:** MS Building 26s**Destination Address 2:** 10 am**City/State/Postal:** redmond, WA 98052**Country:** usa**Technical Support:****Show Date Start:** 10/19/2002**Show Date End:** 10/20/2002**Load In Date:** 10/18/2002**Load Out Date:** 10/18/2002**Coordinator Name:** test**Coordinator Phone:** test**Event Hours:** 7:30 am – 7 pm**Hall/Room:** pending**Internet Connectivity:** Yes**Number of Computers:** 0

FIG. 7A

Technical Support:

Show Date Start: 10/19/2002
Show Date End: 10/20/2002
Load In Date: 10/18/2002
Load Out Date: 10/18/2002
Coordinator Name: test
Coordinator Phone: test
Event Hours: 7:30 am – 7 pm
Hall/Room: pending
Internet Connectivity: Yes
Number of Computers: 0

Hardware Provisions: Speaker Lounge
Internet Kiosks
Registration
Cyber Cafes
Press Room
Keynotes
Breakout Sessions
General Sessions
Tradeshow
Hands-On Labs

Sponsorship:

Rental Value Trade: Yes

Keynote Branding Inclusion:

- Partner Logo on rotating slide during walk-in to keynote
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- Opportunity for sponsor hosted ancillary event

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- Blind usage of attendee database

Hardware Requested	Quantity	30-Day Rental Estimate *	WinGear.NET Daily Cost **
Handheld – Handheld PPC Bluetooth	80	\$12,000	\$8,400
Handheld – Pocket PC Sleeve	20	\$1,000	\$1,680
Total	100	\$13,000	\$10,080
Amount in excess of 30-day total			1
Total After Sponsorship Trade			\$0
Technical Support Total			\$1
Shipping Total			\$1
Handling Total			\$1
Grand Total			\$3

Hardware Request

MICROSOFT EQUIPMENT LOAN AGREEMENT – ALL RISK

(For use when property or equipment is loaned to Microsoft and Microsoft assumes risk of loss or damage.)

This Agreement between Hewlett-Packard Computer Corporation (hereinafter "Owner") and Microsoft and dated 11/11/2002 constitutes the terms and conditions associated with the loan of Owner's equipment or property to Microsoft for the purpose of:

Equipment:

Owner hereby agrees to make available to Microsoft on a loan basis the equipment or property listed on Attachment A to this Agreement. To clearly identify the property or equipment as property of Owner, Owner agrees to mark the property or equipment "Property of [Owner]" on both the front and backsides of the property or equipment.

Term of Loan

Microsoft agrees to return the above equipment or property to Owner no later than 12/1/2002. Should Microsoft fail to return the equipment or property to Owner by the date specified above, Microsoft shall be in default of this agreement and shall be liable to Owner for the full value of the equipment or property as stipulated in Section 3 of this Agreement. Orange vendor tags are required and available by emailing "ASSET".

Risk of Loss

During the period that such equipment or property is in the possession of Microsoft, Microsoft agrees to assume risk of loss for such equipment or property and to indemnify Owner for any loss or damage to the equipment or property that occurs while it is in Microsoft's possession. For the purposes of this Agreement, Microsoft's obligation to indemnify Owner for loss or damage shall be as follows:

1. For repairable damage, the reasonable cost of restoring the damaged equipment or property to the condition it was in immediately prior to the occurrence of damage
2. For loss by disappearance, theft, or destruction, the lesser of:
 - o The Agreed Value for such equipment or property stated in Section 4 of this Agreement
 - OR**
 - o The reasonable cost to replace the equipment or property with similar equipment or property of similar value and in similar condition as existed at the time of such disappearance, theft, or destruction
3. Upon Payment of the Agreed Value or the replacement cost of such equipment or property, Microsoft shall be entitled to:
 - o The equipment or property should it be subsequently recovered
 - OR**
 - o The salvage value of any severely damaged or destroyed equipment or property that constitutes a constructive total loss
 - AND**
 - o All rights of subrogation against any third party responsible for causing such loss or damage
4. For any loss, damage, or destruction of the equipment or property, Microsoft's liability will be limited to direct damage only, and Microsoft shall not be liable for any consequential or incidental damages, interruption of business, or loss of profits suffered by Owner

It is agreed that Microsoft's maximum liability for loss or damage to the equipment or property, whether based in contract or in tort, shall be the valuation set forth in Section 3 of this Agreement.

Agreed Value

Risk of Loss

During the period that such equipment or property is in the possession of Microsoft, Microsoft agrees to assume risk of loss for such equipment or property and to indemnify Owner for any loss or damage to the equipment or property that occurs while it is in Microsoft's possession. For the purposes of this Agreement, Microsoft's obligation to indemnify Owner for loss or damage shall be as follows:

1. For repairable damage, the reasonable cost of restoring the damaged equipment or property to the condition it was in immediately prior to the occurrence of damage
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 - o The Agreed Value for such equipment or property stated in Section 4 of this Agreement
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 - o The equipment or property should it be subsequently recovered
 - OR**
 - o The salvage value of any severely damaged or destroyed equipment or property that constitutes a constructive total loss
 - AND**
 - o All rights of subrogation against any third party responsible for causing such loss or damage
4. For any loss, damage, or destruction of the equipment or property, Microsoft's liability will be limited to direct damage only, and Microsoft shall not be liable for any consequential or incidental damages, interruption of business, or loss of profits suffered by Owner

It is agreed that Microsoft's maximum liability for loss or damage to the equipment or property, whether based in contract or in tort, shall be the valuation set forth in Section 3 of this Agreement.

Agreed Value

Hardware Requested	Quantity	Replacement Value
Handheld – Handheld PPC Bluetooth	80	\$40,000
Handheld – Pocket PC Sleeve	20	\$3,000
Total	100	\$43,000

Limitation of Liability

Owner makes no representation or warranty whatsoever as to the fitness of the equipment or property for the intended use by Microsoft, whether based in contract or tort law, for any liability for injury, death, damage to property, consequential or incidental damages, or loss of profits suffered by Microsoft as a result of or in connection with the use of the equipment or property which is the subject of this agreement

Digital Signature: test

test

(please enter your name exactly as it appears above)

Next

FIG. 8B

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Hardware Request

WinGear.NET Hardware Loan Agreement

Hardware Loan Date: 11/11/2002

Hardware Return Date: 12/1/2002

Hardware Requested	Quantity	30-Day Rental Estimate *	WinGear.NET Daily Cost **
Handheld – Handheld PPC Bluetooth	80	\$12,000	\$8,400
Handheld – Pocket PC Sleeve	20	\$1,000	\$1,680
Total	100	\$13,000	\$10,080
Amount in excess of 30-day total			\$1
Total After Sponsorship Trade			\$0
Technical Support Total			\$1
Shipping Total			\$1
Handling Total			\$1
Grand Total			\$3

* "30-Day Rental Estimate" based on an average of industry standard rates.

** WinGear.NET daily rate will match competitive "30-Day Rental Estimate" for first 30 days.

NOTE: Orders over 30 days will be calculated on a daily rate based on quantity and equipment requested. See Terms and Conditions

Payment Options

for details.

- ☐ 1. Credit Card: Provide details on next page (*American Express cards only*)

-- OR --

- ☐ 2. Cost Center/IO:

GL Account: Invoice Approver:

(Enter business email address)

Do you agree with the



Terms & Conditions?

☐

I Agree

Digital Signature:

test

(please enter your name exactly as it appears above)

 I Agree

FIG. 9

Hardware Request

Congratulations! Your order is approved. Before we can complete your request, please click the "Continue" button, and review the Hardware Loan Agreement and provide your digital signature. Note: Serial numbers for your hardware items requested will be added to the order within 48 hours prior to shipment. You will be able to return to this page at any time and view the serial numbers allocated to this request.

[Continue](#)

Your Technical Support Estimate is ready for review. Please click the "Sign Estimate" button below, read the Technical Support Estimate, and agree to the terms by providing your digital signature at the bottom of the form.

[Sign Estimate](#)[Contact WinGear.NET about this request](#)**Request Details (ID #265)****Request Status:** 0 Approved**Request Type:** Event Request**Requestor:** test@test.com**Event Name:** nn**City/State/Postal:** nn, AR**Country:** usa**Hardware Acquisition:** 11/11/2002**Hardware Return:** 12/1/2002**Follow Up:** 10/23/2002**Shipping:** 10:00 am pdt**Item Arrival Date:** 10/24/2002**Special Packaging:** Original**Destination Name:** Microsoft**Destination Address 1:** MS Building 26s**Destination Address 2:** 10 am**City/State/Postal:** redmond, WA 98052**Country:** usa**Technical Support:****Show Date Start:** 10/19/2002**Show Date End:** 10/20/2002**Lead In Date:** 10/18/2002**Lead Out Date:** 10/20/2002**Coordinator Name:** test

My Requests

WinGear.NET Partners

Logo

Logo

FIG. 10A

Hardware Request

- ➡ Contact WinGear.NET about this request
- ➡ Contact WinGear.NET about this request

My Sponsorship

My Requests

Request Details (ID #265)

Request Status: Approved
 Requestor: test@test.com
 Request Type: Event Request
 Event Name: test
 City/State/Postal: Amsterdam, AK
 Country: Netherland
 Hardware Acquisition: 10/14/2002
 Hardware Return: 10/14/2002
 Follow Up: 10/1/2002
 10:00 am pdt

WinGear.NET Partners

Logo

Logo

Shipping:

Item Arrival Date: 10/14/2002
 Special Packaging: none
 Destination Name: Microsoft
 Destination Address 1: 50/1139
 Destination Address 2: 10 am

Technical Support:

Number of Computers: 0
 Hardware Provisions:

Sponsorship:

Rental Value Trade: Yes		30-Day Rental Estimate *	WinGear.NET Daily Cost**
Hardware Requested	Quantity		
Desktop- 43/3225 – Compaq i'paq 733Mhz	2	\$0	\$0
Total	2	\$0	\$0
Total After Sponsorship Trade			\$0
Technical Support Total			\$28,050
Shipping Total			\$0
Grand Total			\$28,050

* "30-Day Rental Estimate" based on an average of industry standard rates

** WinGear.NET daily rate will match competitive "30-Day Rental Estimate" for first 30 days.

FIG. 10B

(Replacement Sheet)

19/21

Total					\$14,175	\$0
Expenses	Quantity		Rate		Estimate	Actual
Airfare	3	n/a	\$250	n/a	\$750	\$0
Lodging Per Night	9	n/a	\$250	n/a	\$2,250	\$0
Meals Per Day	9	n/a	\$75	n/a	\$675	\$0
Incidentals Per Day	4	n/a	\$50	n/a	\$200	\$0
Total					\$3,875	\$0
Connectivity	Quantity	Type	Rate	Rate	Estimate	Actual
Connectivity Type	1	n/a	\$10,000	n/a	\$10,000	\$0
Equipment	0	n/a	\$0	n/a	\$0	\$0
Cabling Parts	0	n/a	\$0	n/a	\$0	\$0
Total					\$10,000	\$0
Equipment	Quantity		Rate		Estimate	Actual
OEM Computer-Laptops	0	n/a	\$0	n/a	\$0	\$0
Rental Computers	0	n/a	\$0	n/a	\$0	\$0
OEM Monitors	0	n/a	\$0	n/a	\$0	\$0
Rental Monitor Shipping	0	n/a	\$0	n/a	\$0	\$0
Rental Accessories/Peripherals	0	n/a	\$0	n/a	\$0	\$0
Rental Equipment Shipping	0	n/a	\$0	n/a	\$0	\$0
Total					\$0	\$0
Special Items						
Special Items/Requests	0	n/a	\$0	n/a	\$0	\$0
Total						
Cost Summary						
Technical Support					Estimate	Actual
					\$14,175	\$0
Expenses					\$3,875	\$0
Connectivity					\$10,000	\$0
Equipment					\$0	\$0
Special Items					\$0	\$0
Grand Total					\$28,050	\$0

I authorize the above estimated services and agree to the amounts shown on this estimate. This estimate is subject to change if additional services are or required by the client. A 50% cancellation fee will apply if services are cancelled within 10 days prior to the event. Please provide your digital signature exactly as it appears and click the "Submit" button.

Digital Signature: test

(please enter your name exactly as it appears above)

FIG. 10C

(Replacement Sheet)

20/21

Technical Support Estimate (Request ID #264)

Line Item	Regular Hours	TO Hours VOID	Regular Rate	OT Rate	Pre-Event Estimate
Technical Support					
Project Management	10	n/a	\$60	n/a	\$600
Asset/Inventory Management	5	n/a	\$120	n/a	\$600
Shipping/Receiving Separate Bill	0	n/a	\$0	n/a	\$0
Executive Support Handling	20	n/a	\$100	n/a	\$2,000
Pre-Event Build Time	30	n/a	\$55	n/a	\$1,650
Travel Time (8hr min)	10	n/a	\$45	n/a	\$450
On-Site Setup (10hr min)	30	n/a	\$55	n/a	\$1,650
On-Site Support (10hr min)	60	n/a	\$55	n/a	\$3,300
Post-Event Tear Down (5hr min)	30	n/a	\$55	n/a	\$1,650
Post-Event Reconciliation (4hr min)	5	n/a	\$55	n/a	\$275
Temporary Labor	0	n/a	\$0	n/a	\$0
Total					\$14,175
Expenses	Quantity		Rate		Estimate
Airfare	3	n/a	\$250	n/a	\$750
Lodging Per Night	9	n/a	\$250	n/a	\$2,250
Meal's Per Day	9	n/a	\$75	n/a	\$675
Incidentals Per Day	4	n/a	\$50	n/a	\$200
Total					\$3,875
Connectivity	Quantity	Type	Rate	Rate	Estimate
Connectivity Type	1	n/a	\$10,000	n/a	\$10,000
Equipment	0	n/a	\$0	n/a	\$0
Cabling Parts	0	n/a	\$0	n/a	\$0
Total					\$10,000
Equipment	Quantity		Rate		Estimate
OEM Computers-Laptops	0	n/a	\$0	n/a	\$0
Rental Computers	0	n/a	\$0	n/a	\$0
OEM Monitors	0	n/a	\$0	n/a	\$0
Rental Monitor Shipping	0	n/a	\$0	n/a	\$0
Rental Accessories/Peripherals	0	n/a	\$0	n/a	\$0
Rental Equipment Shipping	0	n/a	\$0	n/a	\$0
Total					\$0
Special Items					
Special Items/Request	0	n/a	\$0	n/a	\$0
Total					\$0
Cost Summary					Estimate
Technical Support					\$14,175
Expenses					\$3,875
Connectivity					\$10,000
Equipment					\$0
Special Items					\$0
Grand Total					\$28,050

I authorize the above estimated services and agree to the amounts shown on this estimate. This estimate is subject to change if additional services are required by the client. A 50% cancellation fee will apply if services are canceled within 10 days prior to the event

Test 10/14/2002

Digital Signature

Date

Hardware Request**Search for a Hardware Request:****Request ID #:**

-- OR --

Timeframe: ☒ Events ☐ Labs

WinGear Hardware Requests for: Events Next Month

ID	Start	End	Event Name	User	Status
256	11/4/2002	11/22/2002	SAP TechEd	jessica.bielstein@hp.com	● Completed
260	11/4/2002	11/11/2002	Santana Row Tech Day	tracy_dedore@HP.com	⊙ Pending
267	11/4/2002	11/11/2002	Santana Row Tech Day	tracy_dedore@HP.com	⊙ Pending
230	11/5/2002	11/16/2002	.NET Summit	rodneym@Microsoft.com	● Completed
232	11/6/2002	11/21/2002	MOM Amsterdam	paulbwa@microsoft.com	⊙ Approved
241	11/7/2002	11/20/2002	Partner Readiness Workshop	joann@Microsoft.com	● Completed
263	11/7/2002	11/18/2002	Americas Field Conference	michell.jurski@HP.com	⊙ Pending
268	11/7/2002	11/18/2002	Americas Field Conference	michell.jurski@HP.com	⊙ Pending
257	11/8/2002	11/17/2002	NPS Americas Solution Summit	johnmoc@microsoft.com	⊙ Pending
265	11/11/2002	12/1/2002	nn	test@test.com	⊙ Approved
253	11/18/2002	11/22/2002	SQL Serve Users Conference	michael.engbrock@HP.com	⊙ Pending

FIG. 11